

Central Depository Bangladesh Limited (CDBL)

CDBL, the sole depository of securities in Bangladesh, seeks visionary and dynamic leaders to serve in the senior positions including Chief Technology Officer (CTO), Head of Human Resource Management & Admin and Internal Auditor. This is a unique opportunity to shape the future of the Bangladeshi capital market and lead CDBL to even greater heights.

About CDBL:

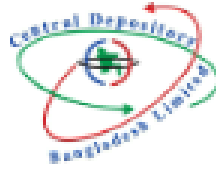
CDBL plays a pivotal role in the Bangladeshi capital market by providing safekeeping, settlement, and other depository services for securities. Established in 2000, CDBL has grown significantly, contributing to the development and transparency of the market.

CDBL is inviting applications from qualified, dynamic, and visionary professionals for the following positions:

1. Chief Technology Officer (CTO)

Responsibilities:

- Lead the technological vision and strategy of CDBL, ensuring alignment with the company's goals and objectives.
- Oversee the design, development, and implementation of innovative technological solutions to enhance CDBL's services.
- Provide leadership and guidance to the technology team, fostering a culture of collaboration, innovation, and continuous improvement.
- Evaluate emerging technologies and trends to identify opportunities for innovation and competitive advantage.
- Collaborate with cross-functional teams to integrate technology into various business processes and operations.
- Ensure compliance with regulatory requirements and industry best practices in technology, cybersecurity, AML & CFT.
- Manage the technology budget effectively, balancing cost considerations with the need for innovation and growth.
- Foster strategic partnerships and relationships with technology vendors, service providers, and other stakeholders.
- Stay updated on industry developments and technological advancements to inform decision-making and drive continuous improvement.
- Represent CDBL in relevant industry forums, conferences, and events to promote our technological capabilities and thought leadership.



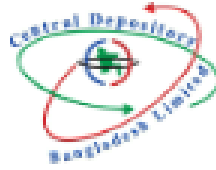
Qualifications:

- Post graduation in Computer Science (CSE), Information Technology, or Engineering. ICT related degree will be preferred. The candidate should not have any 3rd class.
- Having a professional degree in relevant fields will be beneficial.
- Proven track record of leadership in technology roles, with at least 15 years of proven experience with at least 5 years of experience software development/DBA/System Analyst/IT security.
- Deep understanding of financial services, securities trading, and capital markets.
- Strong strategic thinking and problem-solving skills, with the ability to translate business needs into technology solutions.
- Excellent communication and interpersonal skills, with the ability to effectively engage with stakeholders at all levels.
- Demonstrated experience in driving innovation and digital transformation initiatives.
- Knowledge of cybersecurity principles and best practices.
- Experience working in a regulated environment, preferably in the financial services industry.
- Ability to thrive in a fast-paced and dynamic environment, with a commitment to excellence and continuous learning.
- Proven ability to build and lead high-performing teams, fostering a culture of accountability, integrity, and collaboration.
- Age should not be less than 40 years.

2. Human Resource Management & Admin - AGM/SAGM/DGM

Responsibilities

- Plan, develop and implement HR policies and strategies in alignment with the organizational goals and objectives.
- Manage the recruitment, selection, induction, training, performance appraisal, promotion, transfer and separation of staff.
- Ensure compliance with labor laws, rules and regulations, and maintain effective liaison with relevant authorities.
- Administer the payroll, compensation, benefits, and welfare schemes for staff.



- Supervise and coordinate the administrative functions, such as office management, security, transport, logistics, and procurement.
- Handle employee grievances, disciplinary issues, and employee relations.
- Prepare and monitor the annual budget for the HR & Admin department.
- Prepare and submit periodic reports on HR and Admin activities.
- Perform any other duties as assigned by the management.

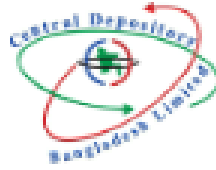
Qualifications:

- Master's degree in Human Resource Management/ Business Administration (major in HRM), or any relevant discipline from a reputed university.
- Minimum 10 years of experience in HR and Admin functions, preferably in the financial sector.
- Sound knowledge of HR best practices, labor laws, and regulations.
- Excellent communication, interpersonal, and leadership skills.
- Strong analytical, problem-solving, and decision-making skills.
- Proficient in MS Office and HR software.
- Age should not be below 40 years.

3. Internal Auditor- AGM/SAGM/DGM

Responsibilities

- Plan, organize and conduct internal audit activities in accordance with the approved audit plan and audit methodology.
- Ensure compliance with the applicable laws, rules, regulations, standards, and policies of CDBL and the regulatory authorities.
- Identify and assess the risks and controls of the business processes and functions of CDBL.
- Prepare and present audit reports with findings, recommendations and action plans to the management and the audit committee.
- Follow up and monitor the implementation of the audit recommendations and action plans.
- Coordinate and liaise with the external auditors, regulators, and other stakeholders on audit-related matters.
- Develop and update the internal audit policies, procedures, and manuals.



- Supervise, guide and mentor the internal audit team members.
- Perform any other duties as assigned by the management or the audit committee.

Qualifications:

- Masters degree in Accounting/Finance/Business Administration or related discipline from a reputed university.
- Professional certification such as CA, ACCA, CMA, CIA, CISA, or equivalent.
- Minimum 10 years of relevant experience in internal audit, external audit, risk management or compliance in the financial sector, preferably in the capital market.
- Sound knowledge of securities depository, clearing and settlement operations and the regulatory framework of the capital market.
- Strong analytical, problem-solving, communication and interpersonal skills.
- High level of integrity, professionalism, independence, and objectivity.
- Proficient in MS Office and audit software.
- Willing to travel within and outside the country as required.
- Age should not be below 40 years.

Compensation and Benefits:

The candidates must have relevant educational qualifications, experience, and skills as per the job descriptions. CDBL offers a competitive compensation and benefits package, commensurate with experience and qualifications.

CDBL is an equal opportunity employer and value diversity at our company.

Candidates who meet the qualifications, experience, and competency requirements are encouraged to apply by **22nd November 2025** to: Human Resources & Admin Department, Central Depository Bangladesh Limited, DSE TOWER (Level 5), House 46, Road 21, Nikunja-2, Dhaka-1229, Bangladesh. Email: hr.admin@cdbl.com.bd

CDBL reserves the right to accept/reject any application at its discretion and without explanation. Only shortlisted candidates will be contacted.

Disclaimer: This advertisement is for informational purposes only and does not constitute an offer of employment.